

POSITION DESCRIPTION

CONFLUENCE AMERICORPS PROGRAM

The Confluence AmeriCorps Program advances environmental equity through innovative partnerships with local organizations in the Portland metropolitan area. We offer life changing service opportunities that engage Members at the intersection of environmentalism and social justice while promoting individual leadership and development. This position is a dynamic combination of serving with a Project Partner on a dedicated project (80%) and engaging in professional and leadership development opportunities, alongside a Member cohort (20%). www.confluencecenter.org

EQUITY & INCLUSION

Confluence does not discriminate against any person or group on the basis of race, age, creed, color, religion, national origin or ancestry, gender identity, ability, sexual orientation, expression, pregnancy, parents/guardians with children, or veteran status. Confluence is committed to a diverse workplace, and to supporting our Members and staff with ongoing equity trainings and career development opportunities. Confluence, like many environmental programs, is a predominantly white space, and in an effort to decolonize dominant structures of oppression, we encourage people of color to apply.

Confluence provides reasonable accommodations to applicants and employees. Applicants with disabilities may request a reasonable accommodation and/or alternative formats at any point in the employment process.

DATES OF SERVICE

September 7, 2022 – July 28, 2023 (11 months – 1700 hours)

POSITION TITLE

Sustainability Education Coordinator

PROJECT PARTNER

Trash for Peace
www.trashforpeace.org



POSITION SUMMARY

This position is in partnership between the Confluence Environmental Center, AmeriCorps Program, and Trash for Peace. Trash for Peace is excited to host an AmeriCorps Member with the goal of working with youth and community members to learn about sustainability through hands-on and real-world experiences. This position will help to implement and improve Trash for Peace's Sustainability Education Program (80%); a dynamic, weekly program that is hosted in affordable housing communities throughout Multnomah and Clackamas County. It requires a love of working with youth and families in a community setting, as well as the ability to recruit and manage volunteers. All the programming takes place within multicultural, low-income, diverse housing communities.

The Member will participate in Confluence led leadership development activities which include: Leadership Development Training Series, completing a Change Agent Project (CAP), team meetings, National Service events and other self-directed development opportunities (20%).

ESSENTIAL FUNCTIONS (to include, but not limited to):

- Serve directly with multi-family youth and residents to engage them in Sustainability Education programming, including hands-on waste reduction, environmental and food justice, community, and other sustainability-themed concepts and activities.
- Co-develop outreach strategies, curriculum, materials and other supportive resources and content for the communities Trash for Peace serves.
- Develop and implement an outreach strategy for recruiting volunteers.
- Recruit, train, and coordinate volunteers for Sustainability Education programming (through a COVID-safe lens).
- Develop relationships with program partners such as property managers, residents, and community groups.
- Go door-to-door to perform outreach to residents and disseminate information.
- Collect and enter data related to outreach and education projects in Word, Excel and hard copy forms.
- Complete and submit all necessary paperwork and reports in a timely manner; attend and complete all training and service requirements; wear Confluence uniform and/or appropriate identifiers and required safety gear while performing service or attending official events.
- Abide by program and AmeriCorps policies. Under no circumstances will Members be asked to perform prohibited activities outlined in the approved grant.

POSITION REQUIREMENTS

- An enthusiasm for, interest in, and experience working with youth.
- Experience working with immigrant and refugee populations.
- Interest and some experience in Sustainability and Sustainability Education.
- Experience working with under-resourced youth and adults from a variety of cultural backgrounds.
- Experience leading activities, workshops, or presentations with youth and/or adults.
- Experience developing and/or implementing curriculum.
- Proficiency with Microsoft Word, PowerPoint and Excel.
- Knowledge of public education methods and techniques, including public speaking.
- Vaccinated against COVID-19.
- Flexibility, a sense of humor, and willingness to work with a vibrant and dynamic team.
- Willingness/openness to learn about and discuss racial equity and social justice issues.
- Regular and reliable attendance and dependability.
- AmeriCorps Members must be: 18 years of age or older at beginning of service term; U.S. citizen, national or lawful permanent resident; in possession of a high school diploma or equivalent, or commit to earning one prior to receiving education award; able to commit to the full term of service; able to successfully pass a fingerprint criminal history background check and satisfactory report from the National Sex Offender Public Website (NSOPW) prior to the start of the position.

PREFERRED QUALIFICATIONS

- Ability to communicate orally and in writing in Spanish (beginner to intermediate).
- Ability to recruit and manage volunteers.
- Some education/training in communication, education, sustainability or related fields.
- Experience performing a wide variety of outreach, including door-to-door and community workshops.

MEMBER BENEFITS INCLUDE

- \$16,502 living allowance paid over the 11-month term of service (approx. \$1,500 monthly, before taxes).
- \$6,495 education award (qualified student loans and/or education expenses)
- Loan Forbearance
- Health Care Insurance
- Child Care Reimbursement
- \$100 Training Fund
- Professional Leadership Certificate, Trainings and Networking opportunities.
- May be eligible for Supplemental Nutrition Assistance Program (SNAP).
- A monthly TriMet public transportation pass.

PROJECT LOCATION & TRANSPORTATION INFORMATION

- Trash for Peace office: 4530 NE 138th Ave, Portland, OR 97230
- Accessible by public transit, but a personal vehicle is recommended. If the Member does not have a personal vehicle, they may be able to work out of our satellite office in Rockwood.

HOW TO APPLY

STEP 1: Apply to Project Supervisor: *(Conducts first round interviews and recommends top candidates to Confluence)*

Email the following items to Laura Kutner at laura@trashforpeace.org :

- **Résumé**
- **Cover letter (1 page)**
- **Contact information for three references (name, title, relationship, email & phone)**

STEP 2: Apply to Confluence:

- **Complete [AmeriCorps Application](#).** Basic information will suffice, or submit resume to the [HelpDesk](#) to request autofill. Once completed, submit to the Confluence position.

QUESTIONS ABOUT CONFLUENCE OR AMERICORPS?

Ashlie Tainer | Operations Coordinator | 503-719-6779 | atainer@confluencecenter.org